[cross your t's and dot your i's]	
	Airline luggage fees  Make sure you are familiar with what's free and what's not before you get to the airport. Check with your airlines – some have a free bag for certain international locations.
	Double check flight itinerary  Confirm your tickets with the airline website to make sure nothing has changed  Confirm that names on tickets match the names on passports for your group
	Transportation to the airport
	Is your group meeting at the airport or do you have a plan to get from the church to the airport?
	<b>Cell phone</b> Will there be wifi where you are staying on the trip (double check with your mission partner) or do you need to take out an international plan?
	<ul> <li>Customs</li> <li>Prepare your group to go through Customs in the airport.</li> <li>Double check with who you will be serving with for the address of where you will be staying in country. This will be needed for the customs form!</li> <li>Prepare your team to talk to a customs agent. Be able to explain why you are in that country. Don't be too direct; avoid saying you are there to share the gospel and win people to Christ (that doesn't come across well). Say you are there to visit a friend (the missionary), volunteer in the community, and see some of the sights of the beautiful country. If they don't ask questions, then don't tell!</li> </ul>
	<b>Exchanging Money</b> Check with your partner missionary to see when would be best to do this. Before leaving the U.S.? After arriving in their country?
	Trip Box  We will email you when this is in the mail to you! If not already, it will be to you soon! After receiving it, make sure you have all pieces needed for your paperwork binder.
	Consider planning a debrief session for after your trip  On the Prep Center "Trip Resources" page, you can find a document to help guide this time if desired.
	Have a great trip!  Remember to be positive and flexible— encouraging your team to do the same! Pray for the

Checklist 4: Last Minute Details

Lord to use your team in a powerful way.